



Pittsburgh Regional Transit Sponsorship Request

Thank you for submitting a sponsorship request with Pittsburgh Regional Transit.

All requests should be submitted at least 60 days prior to the event/activity in which you are making the request for. Requests submitted with less than 60 days' notice may not be considered.

Organizations may not request the donation of bus passes; all sponsorship requests must be a monetary amount.

The sponsorship committee aims to diversify the allocation of sponsorship funds in our community. Our committee looks for the following sponsorship opportunities when reviewing submissions:

- Community-based
- Youth & Education
- Marginalized communities
- Social Wellness & Assistance
- Arts & Culture
- Environment & Sustainability
- Veterans

Upon approval of sponsorship, PRT Communications staff will reach out to the receiving organization to request an invoice in the sponsorship amount and a W-9. We do not notify organizations who have not received sponsorship approval due to the volume of requests received.

Please fill out the form and return the completed form to:

Pittsburgh Regional Transit
Communications Division
345 Sixth Avenue, Third Floor
Pittsburgh, PA 15222



Name of organization* _____

Contact name* _____

Contact email address* _____

Contact phone number _____

Organization mailing address* _____

Organizational status*

- ☐ Non-profit
- ☐ Government
- ☐ Other

If you selected non-profit, please provide your EIN number. _____

Name of event/program/activity that you are requesting sponsorship for*

Please provide the date of the event/program/activity that you are requesting sponsorship for. *Sponsorship requests **must** be made 60 days in advance for consideration.*

Please provide a URL to your organization's website* _____

Please let us know what amount you are requesting for sponsorship.* _____

Please describe what the sponsorship funds will be used for within your organization.*



What is the estimated attendance of your event/program? _____

Briefly describe the attendee demographics and Allegheny County communities served.

How does your sponsorship request relate to PRT's goals and align with our strategic plan?*

Please list the benefits that PRT will receive as a sponsor at the monetary amount request (i.e.: logo on promotional materials, tickets to events, etc.). *

If you have a file that provides more information about the event/program, and/or sponsorship tiers, please include when you return this form to:

Pittsburgh Regional Transit
Communications Division
345 Sixth Avenue, Third Floor
Pittsburgh, PA 15222